



COLLEGE *of*
FINE ARTS

Request for Extension of I-Grade

To the Registrar:

Student Name: _____ **ID#:** _____

The above student has received an "I" grade in the following course:

Course Title & Number

Term & Year

and is requesting an extension of the deadline to remove the "I" grade.

New Proposed Deadline: _____

Reason for Initial I-Grade:

Reason for Deadline Extension:

To the Student:

- I understand all coursework must be completed and the grade submitted by the new deadline written above. Failure to complete the course by this deadline will result in a grade of "F" entered on my record.

Instructor's Signature

Date

Dept Chair/School Director's Signature

Date

Student's Signature

Date

Associate Dean for Academic Affairs'
Signature

Date