Request for Credit By Exam After Matriculation

Guidelines:

1. Approval is required prior to taking credit by exam tests after matriculating at TCU.
2. Student should review the current TCU Credit by Exam guidelines, required scores, and equivalent credits here: https://admissions.tcu.edu/apply/first-year/college-credits/credit-by-exam.php
3. Students must speak with their Academic Advisor prior to requesting approval for credit by exam. **The student is responsible for knowing and meeting the requirements of their degree plan.**
4. Complete the form below in its entirety. Incomplete forms will <u>not</u> be processed.
5. Obtain signatures from assigned Academic Advisor and Department Chair/School Director.
6. If approved, the Associate Dean will notify the student of approval, as well as the Registrar's office of the student's intention to take the exams listed here. It is the student's responsibility to send official exam results to the **Office of the Registrar, TCU Box 297004, Fort Worth, TX 76129**.

Date: _____ **Name:** _____ **ID#:** _____

Email: _____ **Major/Degree:** _____

Hours Completed: _____ **Institution Offering the Test(s):** _____

Anticipated Date of Exam: _____ | **Reason for Request:**

Exam Type(s) Requested (Select All That Apply):
- CLEP   AICE/GCE
- AP   Other: _____
- IB

EXAMS REQUESTED:

Exam Name	TCU Course Title + Number	Credit Hours Requested	Type of Credit Requested (Core, Major, Minor)**	Approval Notes (for Associate Dean only)
Ex: CLEP American Government	*POSC 10000 US Government*	*3*	*Core – SSC*	

**WEM, CA, GA, and CSV core must be taken at TCU. Credit by exam will not fulfill these requirements.

_____ _____   _____ _____
Academic Advisor's Signature   Date   Dept Chair/School Director's Signature   Date

_____ _____   _____ _____
Student's Signature   Date   Associate Dean for Academic Affairs'   Date
                                                       Signature