



### Late Add/Drop Form

**Instructions to the Student:**

1. Complete form with courses to be added and/or dropped. **All sections must be complete.**
2. A signature from your faculty advisor or Chair/Director of unit is required.
3. FOR LATE ADD ONLY, a permission number and signature from the course instructor is required.
4. Email form to [CoFADegreePlan@tcu.edu](mailto:CoFADegreePlan@tcu.edu), or submit in-person at Moudy North 123.
5. Seniors graduating in the current semester must attach a recent Degree Progress Core Report.
6. The Registrar will make the changes to your schedule; please confirm the action is complete within 24 hours of submitting form.

DATE: \_\_\_\_\_

TO: Coordinator of Degree Certification, College of Fine Arts

FROM: Department/School \_\_\_\_\_

CC: Faculty Advisor or Chair/Director Signature \_\_\_\_\_

SEMESTER: \_\_\_\_\_ YEAR: \_\_\_\_\_  
(Fall/Spring/Summer)

Student: \_\_\_\_\_ ID # \_\_\_\_\_ CFA Major: \_\_\_\_\_  
(Print student name)

COURSE(S) TO BE ADDED

CLASS #	DEPT	COURSE #	SECTION	AUDIT or CREDIT	HOURS
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COURSE(S) TO BE DROPPED

CLASS #	DEPT	COURSE #	SECTION	AUDIT or CREDIT	HOURS
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STUDENT SIGNATURE: \_\_\_\_\_

**For Late Add Only**

FACULTY SIGNATURE: \_\_\_\_\_ PERMISSION #: \_\_\_\_\_