



Permission for CLEP Request Form

Instructions to the Student:

- 1. Complete this form with the total number of hours requested for CLEP. Please note, CORE WEM, CA, GA, & CSV must be completed at TCU – CLEP tests will not fulfill these requirements.
2. Obtain signature(s) from assigned academic advisor and the Chair/Director of major department/school.
3. Email form to j.bubonia@tcu.edu, or submit in-person to Moudy North 104.
4. The Associate Dean for Academic Affairs will notify the Registrar if approved.
5. If you are granted permission to take the CLEP test(s), it is your responsibility to see that the other school sends the official scores to the TCU Registrar.

DATE: _____

TO: Associate Dean for Academic Affairs, College of Fine Arts

FROM: Department/School: _____

CC: Unit Chair/Director: _____ (print name)

Please allow: _____ ID # _____ CoFA Major: _____ (Student Name)

Permission to complete CLEP test for credit after having been at TCU

College/University offering test: _____ Test date: _____

List of course(s) you are requesting to take CLEP test(s) for CORE credit:

Reason for Request:

Academic Advisor SIGNATURE: _____

Unit Chair/Director SIGNATURE: _____

Student SIGNATURE: _____

ASSOCIATE DEAN SIGNATURE: _____