



**International Services  
CPT Request**

Student's name \_\_\_\_\_

Student's major \_\_\_\_\_

**PART I. TRAINING PROGRAM (To be filled out by Employer)**

Company Name \_\_\_\_\_

Company address including zip code:

Student's job title \_\_\_\_\_

\_\_\_\_\_

Number of weekly working hours \_\_\_\_\_

\_\_\_\_\_

**Dates of training:** From \_\_\_\_\_ Until \_\_\_\_\_

Supervisor \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

**PART II - Academic Approval**

**This may ONLY be signed by the student's Academic Advisor, Applied Faculty, or TCU Staff member appointed in conjunction with the Department to seek out, obtain and develop career opportunities for the student. The signature on part II confirms understanding and agreement with the rules governing Curricular Practical Training found in the Code of Federal Regulations.**

Class Number \_\_\_\_\_ Class Name \_\_\_\_\_ Semester \_\_\_\_\_

when student is taking class:    Fall    Summer    Spring    Academic Year \_\_\_\_\_

Name and signature of academic advisor, instructor, or person giving student permission to enroll in class

Name \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

**PART IV. STUDENT RESPONSIBILITY**

I \_\_\_\_\_ understand that I have to present the completed CPT form to the office of  
(Student's Name)

International Services prior to engaging in any type of employment, or training for the employment in question. I also understand that I have to be enrolled in a class or a academic degree requiring the CPT before applying for it, and that I am limited to a maximum workload of 20 hours a week during the spring and fall semesters. I am aware that engaging in employment, or training for employment prior to obtaining the CPT authorization, or going over my hourly workload limit will result on termination of my status as an F-1 student and reinstatement of my F-1 status will be necessary before I can continue my studies.

Student's signature \_\_\_\_\_ Date \_\_\_\_\_

**WORK MAY NOT BEGIN PRIOR TO INTERNATIONAL OFFICE PROCESSING OF FORM**