<b>TRAVEL</b>	<b>AWARD</b>	<b>GRANTED</b>	

## APPLICATION FOR TRAVEL FUNDING SCHOOL OF ART

(Requests are due by November )

## ALL REQUESTS ARE TO BE SUBMITTED ELECTRONICALLY TO THE DIRECTOR

Money requested is considered in light of all submitted proposals and will be funded (fully or partially) based on the significance of the project/travel. The maximum award for travel is \$1200 and this amount is dependent on significance of participation.

Name:	Date					
<b>Purpose of Trip:</b> On page 3 under 'Justification', state briefly what you will do, how it relates to your work and assess its professional significance.						
From:	To:					
Departure Date	Return Date					
Destination(s):		<del></del>				

Please check the events that most closely resembles your travel request. <u>SIGNIFICANCE</u> of events are listed in order of importance.

<b>Professional Conference</b>	<b>Exhibition</b> Travel to Exhibition Site	Curatorial Travel to Exhibition Site	Student Presentations/ Faculty Attendance
Paper Presented Conference Organizer Session Chair Panelist / Discussant Board Member Meeting Research Travel Conference Attendance	Solo/Two Person Group Curator Juror International National Regional State / Local	Museum Gallery International National Regional State / Local	International National Regional State / Local
OTHER:		OTHER:	OTHER:

(	OTHER:		
Estimated Expenses		<u>Amount</u>	<u>Total</u>
A) Foreign Travel			
Airfare		<del></del>	
Other transportation			
Hotel ( nights x \$_ Meals ( days x \$7	+ tax)		
	0)		
B) Domestic Travel			
Airfare			
Other transportation			
Hotel ( nights x \$ Meals ( days x \$6	+ tax)		
C) Travel within state of Texas	3		
Airfare			
Other transportation (re	ntal/personal vehicle mileage)		
Hotel ( nights x \$			
Meals ( days x \$5	0)		
D) Conference Fees			
-			
TOTAL ESTIMATED EXPENSES			
Projected Income			
A) Department			
B) College			
C) University			
D) Applicant			
E) Other			
<b>TOTAL INCOME</b> (Total income shoul	d match expenses)		
( Total medite should	a materi expenses;		
AMOUNT REQUESTED FROM TRAV	FI RUDGET		

See page 3 for Justification

**Justification of Travel Description**