**Applicant Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Applicant TCU Student ID Number:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Applicant TCU Email Address:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Applicant Cell Phone:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**By signing this form I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ choose to participate in the Spring 2020 Interior Design Portfolio Review and understand that:**

1. I understand that if I successfully pass the Spring 2020 Portfolio Examination that the TCU Interior Design Program requires each student to own an industry-grade PC laptop by August 2020 school start. The laptop specifications, updated annually to run all industry-grade software required for Interior Design courses, will be emailed with the PASS letters. The custom-built laptop will be available in summer 2020 through the TCU Bookstore.
2. Each portfolio examination participant will receive an individual email with a “pass” or “no-pass” result on the Wednesday after spring 2020 finals week. Pass/no-pass emails are form letters and are not individualized by student.
3. Only students who pass the Portfolio Examination change their major to Interior Design and are admitted into 2nd Year Interior Design courses.
4. Should I receive a “no-pass” result from the portfolio review I have 4 options:
5. To change my major at TCU per the required, attached Alternate Major Plan that I have personally developed with the assistance of my assigned TCU advisor.
6. To change my major at TCU (see #1 above) ***and*** sign up for the ***Minor in Design of the Built Environment*** where all of my first year Interior Design Pre-major courses will be applied. For details about completing the minor please see the ***Requirements for Minor in Design of the Built Environment*** form available at the Department of Design office.
7. To revise my portfolio work and resubmit the portfolio for the spring 2021 portfolio examination and I understand that there is no additional option for a review of a revised portfolio prior to the spring 2021 portfolio examination.
8. To transfer to another interior design program at another institution.

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**Student Signature** *(You may sign virtually by typing your name)* **Date**

**The Alternate Major Plan was developed with:**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Name of First Year Advisor**

*To participate in the Spring 2020 Interior Design Portfolio Examination this application form along with the Alternate Major Plan must*

*be received via email by**Ms. Daisy Olivas, Department of Design Administrative Assistant at* *daisy.olivas@tcu.edu* *by* ***Friday April 24,***

***2020 at 12:00******p.m..***

Students may not participate in the Portfolio Review if: 1) applications are incomplete, 2) applications are not received by the deadline.